

**Innosup-06-2018: experimentation in innovation agencies**

**INDEMAND-RCT Open Call-Murcia**

**TEMPLATE for H2020 Financial Support to Third Parties**

**APPLICATION FORM**

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This Application Form describes the information requested to SMEs from the beneficiaries of the inDemand-RCT Open Call, against which, they will be evaluated and selected.

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# GUIDELINES

* You must use the structure of the present template to prepare your proposal.
* You are kindly requested not to modify or delete any sections (excluding this one, “Guidelines”, which shall be removed before submission), as well as all the parts of instructions written into brackets and in Italics format ***[italics]***
* The maximum total length of sections 1 to 5 of your proposal shall **not exceed 4 pages in total**, including figures and tables, that are much recommended, with the following page limits for each section:
	+ Section 1: Your solution. 1 page (max)
	+ Section 2: Expected Impact. 1 page (max)
	+ Section 3: Work Plan. 1 page (max)
	+ Section 4: Corporate & Team experience. 1 page (max)
* Please remember that it is your responsibility to verify that you conform to page limits.
* The minimum allowed font size is Arial 10. Please use the same page margins as in this document.

# GENERAL INFORMATION

ADDRESSED CHALLENGE

[State the name of the inDemand-RCT challenge you tackle]

CANDIDATE SME

|  |  |
| --- | --- |
| **Company name** |  |
| **National VAT number[[1]](#footnote-2)** |  |
| **Website URL** |  |
| **Year of foundation** |  |
| **Number of employees** |  |
| **Turnover of the last fiscal year**  |  |
| **Net Result** |  |
| **Total Equity** |  |
| **Headquarters country**  |  |
| **Subsidiaries countries** |  |
| **Current customers**  |  |
| **CONTACT DETAILS OF THE LEGAL REPRESENTATIVE** |
| **First Name** |  |
| **Last name** |  |
| **email** |  |
| **Phone number [e.g. +34 987 654 321]** |  |
| **CONTACT DETAILS OF THE COORDINATING PERSON (CAN BE DIFFERENT FROM THE LEGAL REPR.)** |
| **First Name** |  |
| **Last name** |  |
| **Email** |  |
| **Phone number [e.g. +34 987 654 321]** |  |
|  |
| **Are you an SME? Make sure you check it[[2]](#footnote-3)** |  |
| **Solution TRL level[[3]](#footnote-4)** |  |

PROJECT SUMMARY

[Maximum 1000 characters – refer to name and acronym as well as publishable summary of the proposed project]

ESTIMATION OF BUDGET

[Estimation of budget headings and final amount of the operation, as following the art. 3.6 of the Guidelines]

# SECTION 1: YOUR SOLUTION

## 1.1 Solution description

[Describe in detail the overall concept] [Describe its main characteristics and components. Add graphs or mock-ups to illustrate] [Indicate the current stage of development of each key component] [In case of challenges dealing with analytics, indicate here your set up and validation strategy for your algorithm and why you consider your choice of algorithm/model superior to other alternatives]

## 1.2 Fit with inDemand challenge and compliance

[Explicit the functional scope: list and confirm it will cover all compulsory requirements and which of the desirable ones. Additional functionality or value should also be proposed here] [Describe how you plan to address compliance with privacy, security and other technical aspects expected during execution]

# SECTION 2: EXPECTED IMPACT

## 2.1 Objectives and success indicator targets

[Describe your objectives and success indicators (KPIs) at the end of the piloting phase, that must include those stated in the call. KPIs should be clear, measurable, realistic and achievable within the duration of the project. State also by what means each KPI will be measured. These KPIs will be scrutinized at the final review of the project to assess project success] [Explicit what else (e.g. added value) will be delivered at the end of the pilot]

# SECTION 3: WORKPLAN

## 3.1 Planning of activities

[Provide a work plan describing your planned key activities within the pilot lifetime. This shall include a timeframe in a Gantt chart with milestones against which progress will be gauged.]

##  3.2 Budget breakdown

[Add a table with your budget] [what extra sources of funding you plan to leverage to complete the part not funded by inDemand-RCT financial contribution]

# SECTION 4: CORPORATE & TEAM EXPERIENCE

4.1 Team description

[For each project participant indicate gender, role and provide a short mention to the project execution and their experience as well as mention to similar projects previously developed by the applicant SME. Indicate who will be the main contact point, and how much knowledge that person has on the language spoken in the Challenger country (Spain)

1. If you are not taxed and don’t have a VAT number, provide the unique identifying number of your company available in your country [↑](#footnote-ref-2)
2. The legal status of the Applicant must be a Small and Medium Enterprise compliant with the [EU definition of SMEs](http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en). [↑](#footnote-ref-3)
3. [Technology Readiness Level (TRL)](http://ec.europa.eu/research/participants/data/ref/h2020/other/wp/2016_2017/annexes/h2020-wp1617-annex-g-trl_en.pdf) must be minimum 6 [↑](#footnote-ref-4)